



Defer Elementary PTO
Regular Meeting of the Board of Directors and Officers
August 14, 2018
Defer Elementary School
7:00 PM



ATTENDANCE:

Kelly Warnick, Chelsea Crosby, Janette High, Lisa Reaume, Lindy Holloway, Christy Sherding, Amy Leech, Beth Lowe, Megan Bejin, Heather Wiegand, Danielle Raether and Holly Ryan

- 1. Call to Order and Introductions - Kelly Warnick**
 - a. 7:01 pm
- 2. Member Presentation/Request:** See below under New Business
- 3. Review of the May Minutes - Christy Sherding**
 - a. Minutes approved
- 4. Treasurer's Report - Amy Leech**
 - a. Final Budget Performance
 - b. Final Budget Performance
 - c. June 2018 Treasurer's Report – Approved
 - d. May 2018 Treasurer's Report – Approved
- 5. Budget Discussion – Amy Leech**
 - a. Book Fair**
 - i. Taking Scholastic Dollars instead of cash
 - ii. Greater value with SD vs. cash
 - iii. Books being used for Birthday Book, Teacher Wish Lists, etc.
 - b. Classroom Enrichment**
 - i. Lisa Reaume to provide full-time and part-time staff list
 - ii. Full-time GC \$200
 - iii. Part-time GC \$100
 - iv. Discussion to possible do GC in tenth increments
 - c. Book line item added**
 - i. Level Library
 - ii. Green Week for Great Books
 - d. 2018-19 Budget Approved (see report)**
- 6. Vice President's Report: Dani Raether**
 - a. PTO council – No meeting – No report
- 7. Committee Reports:**
 - a. Volunteers – Brooke Macuga**
 - i. 5th Grade Promotion – Date TBA

1. Teachers will announce at Back to School Night
2. Possible team or committee formed for promotion
3. Mugs need to be re-ordered

b. Fundraising – Chelsea Crosby and Beth Lowe

i. FUN RUN – October 5th

1. Gross \$30,000
2. Individual Student Goal - \$50
3. Classroom goals r
4. remains the same from last year (\$50 x # of students in class)

ii. Fun Run Promotions

1. Videos on FB
 - a. What was spent last year?
 - b. What it was always spent on?
2. Slideshow or Video at Back to School
 - a. Include video/pictures from Fun Run 2017
 - b. Email to pictures to be used to Chelsea
3. Potential Popcorn Sponsor
 - a. Cost is \$100
 - b. Sponsor will receive logo/name on sticker on popcorn bags
4. Promotion at Y5/KG/New Family Night – August 28th
5. QR Codes at Popsicles & BTSN
6. Promotional Theme Weeks
 - a. Green Week for Great Books
 - b. Fun Run for Fun Seats
 - c. Tweet Week for Technology and Apps combined
 - d. Friday Fun Days (Goals Met)
 - i. September 14th – Fun Hair Day
 - ii. September 21st - PJ Day
 - iii. September 28th – Backwards Day
 - iv. October 4th – 80s Day

iii. George Defer Community Donation Spot

1. Families suggested anonymous way to give
2. Setup online page

iv. Fun Run Superstar Gift

1. Water bottles
2. Hats
3. Gaga balls

v. Fun Run Registration

1. Registration Week – 9/10-9/14
2. Incentive - Headbands

vi. Fun Run Kick-Off Date

1. Thursday, September 6th, 2018

2. 12:55 pm assembly

vii. Hungry Howie's Payment

1. Give a deposit ahead of time for pizzas
2. Weekly invoice
3. Run a tab
4. Pay with parent CC

viii. Hungry Howies Delivery

1. Place 1 order
2. Submit order earlier than lunch rush
3. If they can make it in time, then they will deliver
4. If not, then they pizza volunteer can pick them up

ix. Fun Run Sponsors

1. Robot Garage
 - a. Leaving GPP at end August
 - b. Will not be able to use as incentive
2. Potential New Fun Run Sponsors
 - a. Outdoor Adventure Center
 - b. Arts and Scraps
 - c. Bounce House in SCC
 - d. Whistle Stop
 - e. Lakeside Batting Cages
 - f. Mini Picassos
 - g. Movie passes from GPP
 - h. Neighborhood Club
3. Sponsors for Headbands
 - a. Grosse Pointe Law Center (\$250)
 - b. Studio Detroit (\$500)

x. Questions/Suggestions

1. Timing
 - a. Starting at 2:00 pm
 - b. Ending at 3:15 pm
2. Three Groups – suggested
 - a. Y5 K 1st
 - b. 2nd 3rd
 - c. 4th 5th
 - d. Older kids suggested to go first
3. Microphone
4. 15 volunteers – 1 for each class
5. Better Made donation
 - a. 350 chips

c. Membership – Lindy Holloway

i. Back to School Picnic – September 7th

1. 6:00 pm – 9:00 pm

2. Windmill Pointe Park
3. Dessert provided by PTO
 - a. Full sheet cake/plates/napkins/cutlery – Holly
 - b. PTO remaining desserts

ii. PTO Membership

1. ½ sheet sent home to families to register

iii. Directory advertising

1. Any interest in generating advertisers
2. Different sizes

iv. T-Shirts

1. All set with (K) original 48 shirts ordered
2. Dr. Reaume confirming if we need additional sizes for each grade
3. Mrs. Gout has larger size shirts

v. Mentoring Program

1. In registration
2. Promotion
 - a. If you want to be a mentor
 - b. If you want to be a mentee
3. Have Sarah promote program
4. Printed out form for office

d. Hospitality – Holly Ryan

i. Popsicles with the Principal – August 29th

1. 500 popsicles
2. Name change: Popsicles on the Playground
3. 6:30 pm – 8:00 pm
4. Two stations
5. Volunteers from PTO to help hand out
 - a. Just pop in
 - b. Have volunteers grab a box of popsicles and hand out

ii. Welcome Back Parent Gathering – September 4th

1. Cabbage Patch Café
2. 8:30 am – 11:15 am
3. Coffee provided

iii. Back to School Night Refreshments – September 5th

1. 6:30 pm Magnet and K
2. 7:00 pm Whole School Meeting
3. Water Only

e. Communications – Sara Martin

i. Questionnaires from Board members

1. Work on PTO Profile Forms
 - a. Request all PTO members to fill out

b. Check email for questionnaire

ii. Google Docs

- a. Cleared out old media requests
- b. Update with new items

iii. Sara Martin's phone number 313-815-7916

f. School Board Observer – Lisa Dougherty

- i. No Report

g. Technology Coordinator – Megan Bejin

i. Apps

- 1. Expiring app renewal process
- 2. Denise Embree will renew
- 3. Invoices to be sent to Amy
- 4. Megan to remind/email Denise

8. Teachers Report – Janette High

a. Supplies for classroom

- i. Suggested that Board could provide
- ii. Check back after school starts at next PTO meeting (September)

b. Teachers Card for Enrichment

- i. It was agreed Amazon was a good choice

c. Teachers Fun Run Promotion

- i. Teachers to received Fun Run Headbands
- ii. Will have Sara's phone number for them to text pictures
 - 1. Pictures of headband
 - 2. Pictures of flexible seating being used in classroom

9. Principal's Report – Dr. Lisa Rheume

a. Thank you to PTO for everything

b. Candace Meyer – New Resources Room Teacher

- i. Ms. Amos floating around the District
- ii. Support staff role

c. Staff Leader in Me Training

- i. Monday, August 27th

d. Y5/K Welcome

- i. Tuesday, August 28th at 6:30 pm
- ii. PTO Balloons

e. New Family Night

- i. Tuesday, August 28th at 7:00 pm
- ii. PTO to pass out Balloons

- f. Teachers love flexible seating**
- g. Registration opened August 9th**
- h. Class placements posted will be posted August 28th**
- i. Office cleanout - PTO materials moved to Receiving Room area**
- j. Community Luncheon hosted by Defer**
 - i. Date TBD
 - ii. Sept/Oct
 - iii. 100 guests for lunch comprised of local community leaders
 - iv. Requested PTO member to join as special guest
 - v. Student leaders will be greeters, etc.
 - vi. More details to come
- k. GPPSS Bond Proposal**
 - i. Flyers distributed and available in office
 - ii. Contact Dr. Reaume with any questions
 - iii. FAQ on District website
 - iv. Critical needs will be marked around the Defer building with orange Post-Its needs of the bond at Defer with orange stickers
 - v. PTO point person or liaison will be Kelly Warnick

10. President's Report - Kelly Warnick

a. Kevin's Song

- i. Educational Task Force created
- ii. \$300 to be provided by PTO for a teacher to attend the three day conference

b. Defer Book Club

- i. PTO potentially fund a Book Club
- ii. Trombley has one that they use all Scholastic \$ for
 - 1. 30-50 kids
 - 2. Potential book swap
- iii. Kids read a book and talk about it
 - 1. Different age groups
- iv. Get a plan from potential leader
- v. Use Scholastic dollars

11. Old Business:

a. Ice Cream Social Recap

- i. Square Reader for 2019 event
 - 1. Fees associated with it to use it
 - 2. Per transaction charge
 - 3. First \$1,000 free
- ii. Ran out of water
- iii. Ran out of popcorn
- iv. Well attended event
- v. Sold through all but two pizzas
- vi. Photo booth issue
- vii. Bounce houses were great

viii. Thank you to Dani and Lindy

b. Money from GPPSS for Defer

- i. Accounting is not clear
- ii. Would like better way to receive funds
- iii. Each chair or person should be able to provide an accurate number to Amy

12. New Business:

a. Movie Night Suggestions

- i. Give Dani ideas
- ii. Second week of school flyer sent out

b. Defer Grounds Clean-up

- i. August 25th 9:00-11:30am
- ii. Diana Gifford organizing with Rotary Club

c. Progressive Dinner

- i. October 13th
- ii. Payment options
 1. Included with registration
 2. Pull link to Defer Homepage when registration closes
 3. Cash
 4. Checks
- iii. Dessert House
 1. M/M Zellens
- iv. Apps House
 1. M/M Leech
 2. 2019 Apps – Heather Wiegand
- v. Catering
 1. Park Grill

d. Defer PayPal account

- i. No fees bank to bank
- ii. 501c3 discount
- iii. CC payment fee absorbed by Defer

e. Tuesday Tasty Teacher Treats – First day of School 9/4!

f. New Fun Run Co-Chair

- i. July 11th – Nicole Fonger officially resigns from Fun Run Chair
- ii. Kelly nominated Beth Lowe as Fun Run Co-Chair
- iii. Beth accepted and appointment approved

13. Member Comments – None present

14. Adjourn 9:32 pm

Next Meeting:

7:00pm in the Defer Library. Childcare will be provided.